



## NOTICE OF COUNCIL MEETING

**Finance Committee**  
**Monday 4<sup>th</sup> November 2024**  
**immediately following the Planning & Payments**  
**Committee Meeting (starting at 7.15pm)**  
**The Council Chamber, Memorial Hall, Hawley Green GU17 9BW**

Councillors are hereby summoned to attend the following meeting.  
Please inform the Clerk if you are unable to attend.

This is a meeting in public. If you would like to join and have any special requirements eg. access or a copy of the agenda in another format, eg. large print, please contact us.

Agendas and minutes are available at [www.blackwaterandhawleytowncouncil.gov.uk](http://www.blackwaterandhawleytowncouncil.gov.uk)

*J Shaw*

Town Clerk

30<sup>th</sup> October 2024

### AGENDA

- 1. Apologies for Absence**
- 2. Declarations of Councillor Interests**
- 3. Democratic Fifteen Minutes** – public representation.
- 4. Minutes**  
To consider and approve the minutes of the meeting of the Finance Committee held on 8<sup>th</sup> January 2024 and, if appropriate, to authorise their signing as a true and correct record.
- 5. Matters Arising**  
To discuss any matters arising from the meeting of 8<sup>th</sup> January 2024 not discussed elsewhere on this Agenda.
- 6. Finance 2024/25**
  - 6.1 Income & Expenditure Report to 30/09/24**  
Councillors to note the contents of I&E Report for period ended 30<sup>th</sup> September 2024. **Appendix A, Appendix A1**
  - 6.2 Outturn Report 2024/25**  
To receive an outturn report for 2024/25 for consideration. **Appendix B**
- 7. Grant Applications 2024**  
Councillors to consider the following applications for grants received by the closing date of 20<sup>th</sup> October 2024 and make recommendations to full Council.
  - 7.1 Yelabus**  
To consider the grant application received from Yelabus. **Appendix C**
  - 7.2 Citizens Advice Bureau**  
To consider the grant application received from Citizens Advice Bureau. **Appendix D**

- 8 Capital Projects**
- 8.1 Review of Projects 2024/25**  
Councillors to review progress of projects for 2024/25. **Appendix E**
- 8.2 Projects 2026/26**  
Councillors to consider projects for including into the draft budget 2025/26.
- 9 Annual Risk Review**  
Councillors to review, consider and approve the contents of the Annual Risk Review 2024/25. **Appendix F**
- 10 Review of Fees & Charges 2025/26**  
Councillors to consider any increase in charges for 2025/26 as follows:
- 10.1 Hall Hire Charges**  
To consider increases in charges for 2025/26. **Appendix G**
- 10.2 Sports Charges**  
To consider increases in charges for 2025/26. **Appendix H**
- 10.3 Other Charges**  
To consider increases in charges for 2025/26. **Appendix I**
- 10.4 Cemetery Charges**  
To consider increases in charges for 2025/26. **Appendix J**
- 11 Other business - not for decision**
- 12 Exclusion of the Public & Press**  
To RESOLVE that, in view of the confidential nature of the business about to be transacted, it is advisable that the public and press are temporarily excluded and are asked to withdraw for remaining items on the Agenda.
- 13 Cottage Lease**  
The current lease for the cottage expires March 2025. Councillors to consider renewing for a further period of two years.
- 14 Other confidential business - not for decision**