

Blackwater and Hawley Town Council, Council Offices, Blackwater Centre,
12-14 London Road, Blackwater, GU17 9AA
Tel: (01276) 33050
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Dear Councillors,

29th September 2020

In accordance with the Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020 this meeting is to be held virtually.

Members of the public remain welcome to attend the meeting which will be held using the Zoom conferencing platform. To obtain the login details please email enquiries@blackwaterandhawleytowncouncil.gov.uk by 4pm on Monday 5th October 2020.

You are hereby summoned to attend a **MEETING** of **Blackwater and Hawley Town Council** to be held as a **VIRTUAL MEETING** on Monday 5th October 2020 immediately following the Planning and Payments Committee Meeting for the purpose of considering and resolving upon the subjects and matters set out in the Agenda below.

Yours sincerely

Jo Shaw
Town Clerk

AGENDA

- 1. Apologies for Absence**
- 2. Declarations of Councillor Interests**
- 3. Report of the Chair of the Council**
- 4. Councillor questions**
- 5. Democratic Fifteen Minutes**
To allow members of the public to speak or ask questions, with priority given to items on the agenda.
- 6. Minutes**
To consider the minutes of the meeting of the Town Council held on 20th July 2020 and, if appropriate, to authorise their signing as a true and correct record.
- 7. Matters Arising**
To discuss any matters arising from the meetings of 20th July 2020 not discussed elsewhere on this Agenda.
- 8. To Receive Minutes of Committees and Sub Committees**
 - a) Planning & Payments Committee Meeting held on 20th July 2020
 - b) Planning & Payments Committee Meeting held on 17th August 2020
 - c) Planning & Payments Committee Meeting held on 7th September 2020

- 9. To Receive Reports from Outside Bodies**
- 10. Town Council Meeting Dates 2021**
Councillors to consider the suggested meeting dates (attached) for the year 2021.
- 11. Finance 2020/21**
Councillors to note the contents of the Town Council's 'Detailed Income & Expenditure by Budget Heading 31/07/2020'.
- 12. Estates Report**
Councillors to consider the contents of written reports (to follow) on the current status of the following Town Council Facilities:
- Coffee Shop on the Green
 - Blackwater and Hawley Inn
 - Cemetery Update
 - Sports Pitch Work
 - Multi-Purpose Area
 - Play Area
- 13. Remembrance Service 2020**
Councillors to consider the format of the Remembrance Service to be held in November 2020.
- 14. Other Business – not for decision**
- 15. Exclusion of the Public & Press**
In view of the confidential nature of the business to be transacted it is proposed that the press and public be excluded for the rest of the meeting.
- 16. Confidential Minutes**
To consider the confidential minutes of the meeting of the Town Council meetings held on 17th August and 20th July 2020 and, if appropriate, to authorise their signing as a true and correct record.
- 17. Estates Report – Draft Proposal for the Opening of the Leisure Centre**
Councillors to consider the contents of a written report on the possibility of opening Hawley Leisure Centre.
- 18. DASH Lease – Youth Suite**
The Town Clerk to provide a verbal update on the Draft Deed of surrender and TR1 document transferring responsibility for the Youth Suite/DASH building from Leonard Cheshire to the Town Council.