

Blackwater and Hawley Town Council
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Minutes of the Council Meeting
 At the Hawley Memorial Meeting Room, Hawley Green
 Monday 8th April 2019 at 7.45pm

- In Attendance Cllr Collett (chair) Cllr Cook, Cllr Harward, Cllr Monks, Cllr Hunt, Cllr Drage, Cllr Blewett, Cllr Mogg, two members of the public and Mr Gahagan executive officer.
- C4444 Apologies
 All councillors were in attendance.
- C4445 Councillors' Declarations of Pecuniary Interests (DPI's) and/or Councillors' Dispen-
sations There were no declarations of pecuniary interests made by councillors or dispen-
 sations for consideration at the meeting.
- C4446 Yelabus
 It was then agreed to change the running order to take the Yelabus agenda item next.
 To receive a presentation from a representative of Yelabus in support of their request
 for a £1,000 grant towards the cost of providing this service and to make a decision on
 that request.
 Following a presentation about the Yelabus scheme which included the accounts for
 2017-18 and forecast information, a query was raised about the grant paid in April
 2018 which would be investigated further. The grant had previously been awarded in
 arrears based on the usage by Blackwater and Hawley residents.
 The accounts for the previous four years were also requested at the meeting and it was
 further agreed to defer this item to the next meeting.
 8.24pm the two Yelabus representatives then left the meeting.
- C4447 Report of the Chair of the Council
 The chair thanked the outgoing Councillors Alex Drage, Margaret Cook and Rachel
 Mogg for their valued contribution and service to the Council over the last four years.
- C4448 Councillors' Questions
 There were no further questions.
- C4449 Democratic Fifteen Minutes
 There were no members of the public in attendance.
- C4450 Minutes
 The minutes of the meeting of the Council held on 25th February 2019 were approved
 as a correct record for signature by the chair.
- C4451 Matters Arising
 There were no matters arising.
- C4452 To Receive and Consider Reports and Minutes of Committees and Sub-Committees
 The following minutes were ratified.
 P&P Minutes: 25th February 2019; P&P Minutes 18th March 2019.
- C4453 To Receive Reports from Outside Bodies
 The meeting was updated about a spring workshop meeting in Winchester and the re-
 cent Blackbushe Airport Consultative Committee meeting.
- C4454 Citizen Advice Hart
 To consider the request from Citizens Advice Hart for a £1,000 grant towards their
 costs in 2019-20 and to make a decision on that request.
 Following a discussion a grant for 2019-20 for £1,000 was unanimously approved at the
 meeting.

- C4455 Neighbourhood Plan Steering Group Terms of Reference
To consider amendment of the Neighbourhood Plan Steering Group Terms of Reference to allow the position of Chair to be held by either a member of the public or the Town Council.
The relevant section of the terms of reference currently states: "*The Chair should not be a member of the Town Council. However, since the Town Council is the qualifying body, the Vice-Chair will need to be a member of the Town Council.*" Suggested amended wording: "*The Chair and Vice-Chair roles should be held by a member of the Town Council and a member of the public. Where the role of Chair is held by a Town Councillor, the Vice-Chair role should be held by a member of the public and vice-versa.*"
The wording was unanimously approved at the meeting.
- C4456 Town Centre Planters
To consider awarding a contract to plant up and maintain the four town centre planters throughout the year, including refurbishment of the planter on the Green Lane/A30 corner.
Quote A. Total £2,795 excl. vat. includes supplying and planting.
Quote B. Total £3,850 excl. vat. includes preparing, replanting, pruning, maintenance and watering.
Following a discussion on the merits of each quote it was unanimously agreed to accept quote B, subject to satisfactory confirmation of the specification of the planting and frequency of the maintenance excluding watering. But if these were unsatisfactory then to go with quote A.
- C4457 The Sports Field
To consider commissioning the Sports Turf Research Institute (STRI) to conduct an appraisal of the condition of the sports field at a cost of £1,527.50 excl. vat.
The meeting was advised of the annual hollow-tining maintenance previously carried out to the surface which was stopped at the request of the football club. Another option to consider was to purchase a new tractor and roller equipment.
It was agreed to defer this item to the next meeting and to seek the advice of current staff and the grounds contractor and to report back at the next meeting.
- C4458 The Bar
(i) To consider the carpeting and wooden flooring options and quotes for the bar and to decide which option to implement.
Quote A. £2,182 excl. vat: carpeting downstairs bar seating area, non-slip vinyl to front of bar area (excludes stairs and upper bar area).
Quote B. £2,614.16 excl. vat: non-slip vinyl from patio doors to front of bar area, carpet downstairs seating area (excludes stairs and upper bar area).
Quote C. £3,850 excl. vat: Polyflor Camaro (wood effect) downstairs bar seating area, non-slip vinyl to front of bar area (excludes stairs and upper bar area)
It was unanimously agreed to go with quote C for £3,850 excl. vat, subject to agreement on the colour.
(ii) To consider the purchase of new fridges for the bar and to decide which ones to buy.
It was agreed to replace the bar chiller subject to a maximum cost of £400 excl vat having consulted with the Licensee.
- C4459 Leisure Flat Annual Agreement
To sign the lease for continued alternative therapy use for 2019-20.
The lease was signed for 2019-20.
- C4460 First Floor Blackwater Centre
To sign the lease for the period 1st May 2019 to 30th April 2022, including a 3% increase each year as previously agreed.
The lease was signed for 2019-22.
- C4461 Executive Officer's Report
Following the recent break-in at 3.30am Sunday 10th March 2019, that lasted 10-15 secs, the Police collected the tape last week from reception and have advised that the perpetrator has been recognised and they expect to arrest him.
The first instalment of the Precept payment for 2019-20 has been delayed and is now due week commencing Monday 15th April 2019.

C4462

Exclusion of Press and Public - It was agreed that pursuant to the provisions of Section 100A of the Local Government Act 1972, and in view of the nature of the business to be transacted or the nature of the proceedings, a resolution be passed excluding the public from the meeting for the consideration of the under-mentioned on grounds that exempt information is likely to be disclosed within the meaning of Section 1001, and the specific paragraphs of Part 1 of Schedule 12A of the Act.