



NOTICE OF COUNCIL MEETING

Meeting of the Town Council Monday 16th August 2021 immediately following the Planning & Payments Meeting The Council Chamber, Memorial Hall, Hawley Green GU17 9BW

Councillors are hereby summoned to attend the following meeting. Please inform the Clerk if you are unable to attend.

This is a meeting in public. If you would like to join and have any special requirements eg. access or a copy of the agenda in another format, eg. large print, please contact us.

To aid public participation during COVID, members of the public may email or call the office to submit any comments or questions for the Council by 3pm on 16th August 2021 if they do not wish to attend in person. Agendas and minutes are available at www.blackwaterandhawleytowncouncil.gov.uk

J Shaw

Jo Shaw

11th August 2021

AGENDA

- 1. APOLOGIES FOR ABSENCE**
To receive any apologies for absence from the meeting
- 2. DECLARATIONS OF INTEREST**
To receive declarations of interest for any item on the agenda
- 3. COUNCILLORS QUESTIONS**
To receive questions from Councillors.
- 4. DEMOCRATIC FIFTEEN MINUTES**
To allow members of the public to speak or ask questions, with priority given to items on the agenda. To receive comments submitted to the Town Clerk by 3pm on 16th August 2021 (not exceeding 15 minutes)
- 5. MINUTES OF THE LAST MEETING**
 - a) To Approve the Minutes of the Last Meeting**
To consider the minutes of the meeting held on 21st June 2021 and to authorise their signing as a true and correct record.
 - b) Matters Arising**
To discuss any matters arising from the meeting of 21st June 2021 not discussed elsewhere on this Agenda.
- 6. REPORT OF THE CHAIR OF THE COUNCIL**
- 7. REPORTS FROM REPRESENTATIVES ON OUTSIDE AND OTHER BODIES**

8. TO RECEIVE AND CONSIDER REPORTS AND MINUTES OF COMMITTEES AND SUB-COMMITTEES

- Planning & Payments Committee Meeting held on 21st June 2021
- Planning & Payments Working party Meeting held on 26th July 2021

9. FINANCE

9.1 Detailed Income and Expenditure Reports 31/07/2021

Councillors to note the contents of the most recent Rialtas reports.
Attached

10. ESTATES REPORT

Councillors to receive and consider the contents of a written report from the Town Clerk on the work which has taken place since the last meeting of the Council and any future work for discussion.

11. BLACKWATER TOWN CENTRE PLANTERS

Councillors to receive a written report from the Town Clerk on the Town Centre Planters project. Attached

12. BLACKWATER AND HAWLEY TOWN COUNCIL – COMPLAINTS PROCEDURE

Councillors to agree the contents and implementation of the Complaints Procedure. Attached

13. OTHER BUSINESS – NOT FOR DECISION

14. EXCLUSION OF THE PUBLIC & PRESS

To RESOLVE that, in view of the confidential nature of the business about to be transacted, it is advisable that the public and press are temporarily excluded and are asked to withdraw for remaining items on the Agenda.

15. CONFIDENTIAL MINUTES

To consider the confidential minutes of the Town Council meeting held on 21st June 2021 and, if appropriate, to authorise their signing as a true and correct record.

16. MATTERS ARISING

To discuss any matters arising from the confidential minutes of 21st June 2021 not discussed elsewhere on this Agenda.

17. FACILITIES TRAINEE

Town Clerk to provide an update on the progress and future of the Facilities Trainee.