



NOTICE OF COUNCIL MEETING

**Meeting of the Town Council
Monday 16th October 2023 immediately following the
Planning & Payments Committee Meeting
Council Chamber, Memorial Hall, Hawley Green GU17 9BW**

Councillors are hereby summoned to attend the following meeting.
Please inform the Clerk if you are unable to attend.

This is a meeting in public. If you would like to join and have any special requirements eg. access or a copy of the agenda in another format, eg. large print, please contact us.

Agendas and minutes are available at www.blackwaterandhawleytowncouncil.gov.uk

J Shaw

Jo Shaw
Town Clerk

11th October 2023

AGENDA

- 1. APOLOGIES FOR ABSENCE**
To receive any apologies for absence from the meeting
- 2. DECLARATIONS OF INTEREST**
To receive declarations of interest for any item on the agenda
- 3. COUNCILLORS QUESTIONS**
To receive questions from Town Councillors (prior notification preferred).
- 4. DEMOCRATIC FIFTEEN MINUTES**
To allow members of the public to speak or ask questions, with priority given to items on the agenda. To receive comments submitted to the Town Clerk prior to the meeting (not exceeding 15 minutes).
- 5. MINUTES OF THE LAST MEETING**
 - 5.1 To Approve the Minutes of the Last Meeting**
To consider the minutes of the meetings held on 18th September 2023 and to authorise their signing as a true and correct record. [Appendix A](#)
 - 5.2 Matters Arising**
To discuss any matters arising from the meetings of 18th September 2023 not discussed elsewhere on this Agenda.
- 6. REPORT OF THE CHAIR OF THE COUNCIL**
- 7. REPORTS FROM REPRESENTATIVES ON OUTSIDE AND OTHER BODIES**
To receive reports from representatives on outside and other bodies.
- 8. DISTRICT & COUNTY REPORTS**

9. TO RECEIVE AND CONSIDER REPORTS COMMITTEE MINUTES & RECOMMENDATIONS FROM OTHER COMMITTEES & WORKING GROUPS

- Planning & Payments Committee Meeting held on 2nd October 2023

10. FINANCE 2023/24

10.1 Detailed Income and Expenditure Reports 30/09/2023

To note the contents of I&E report for period ended 30th September 2023.

[Appendix B1](#), [Appendix B2](#)

10.2 Bank – Cash and Investment Reconciliation as at 30/09/2023

To note the contents of bank reconciliation report 30th September 2023.

[Appendix C](#)

10.3 Notice of Conclusion of Audit (AGAR 2022/23)

To receive the external auditor's certificate and opinion regarding the completion of the AGAR (Annual Governance and Accountability Return) for the year ended 31st March 2023. [Appendix D](#)

Councillors to note that the relevant documents had been displayed on the Town Council website in accordance with legislation. [Appendix E](#)

11. Grant Policy

Councillors to consider the Draft Grant Funding Policy & Application attached to this agenda and adopt if appropriate. [Appendix F](#)

12. INFORMATION ITEMS

12.1 Town Clerk's Estates Report [Appendix G](#)

12.2 Following a request from Basingstoke & Dean Borough Council, Councillors to note that Hawley Memorial Hall car park would host Christmas Tree Recycling at during January 2024. Waste would be collected at least once per week subject to monitoring and adjusting for volume.

13. REVIEW OF POLLING DISTRICTS AND POLLING PLACES

Councillors to note that Hart DC is undertaking a periodic review of polling districts and polling places. They would like to receive views from any interested parties, political groups and electors on any changes that they wish to be considered. Further information can be found at:

[Review of polling districts and places | Hart District Council](#)

14. OTHER BUSINESS – NOT FOR DECISION

15. EXCLUSION OF THE PUBLIC & PRESS

To RESOLVE that, in view of the confidential nature of the business about to be transacted, it is advisable that the public and press are temporarily excluded and are asked to withdraw for remaining items on the Agenda.

16. CONFIDENTIAL MINUTES

To consider the confidential minutes of the Town Council meeting held on 7th August 2023 and, if appropriate, to authorise their signing as a true and correct record.

17. MATTERS ARISING

To discuss any matters arising from the confidential minutes of 7th August 2023 not discussed elsewhere on this Agenda.

18. BLACKWATER CENTRE

To receive a verbal report from the Town Clerk on Blackwater Centre.

19. HAWLEY FOOTBALL CLUB

Town Clerk to provide a verbal report.

20. STAFFING

Town Clerk to circulate a confidential written report

21. OTHER CONFIDENTIAL BUSINESS – NOT FOR DECISION