

Blackwater and Hawley Town Council, Council Offices, Blackwater Centre,
12-14 London Road, Blackwater, GU17 9AA
Tel: (01276) 33050
enquiries@blackwaterandhawleytowncouncil.gov.uk

Dear Councillors,

12th August 2020

In accordance with the Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020 this meeting is to be held virtually.

Members of the public remain welcome to attend the meeting which will be held using the Zoom conferencing platform. To obtain the login details please email enquiries@blackwaterandhawleytowncouncil.gov.uk by 4pm on Monday 17th August 2020.

You are hereby summoned to attend an **ADDITIONAL COUNCIL MEETING** of **Blackwater and Hawley Town Council** to be held as a **VIRTUAL MEETING** on Monday 17th August 2020 immediately following the Planning and Payments Committee Meeting for the express purpose of transacting the following business:

Yours sincerely

Jo Shaw
Town Clerk

AGENDA

- 1. Apologies for Absence**
- 2. Declarations of Councillor Interests**
- 3. Exclusion of the Public & Press**
In view of the confidential nature of the business to be transacted it is proposed that the press and public be excluded for the rest of the meeting.
- 4. To Receive a Report from the Chair of the Staffing Committee following Town Clerk Annual Appraisal**
- 5. To Formally Approve the Permanent Position of the Facilities Officer following Completion of His 6 Month Probationary Period.**
- 6. To Consider Overtime Payments up to 37 hours per week for the Bar Manager**