



## **BLACKWATER AND HAWLEY TOWN COUNCIL**

**Minutes of the Meeting of the Town Council  
Monday 18<sup>th</sup> March 2024  
At 7.15pm  
Council Chamber, Memorial Hall, Hawley Green GU17 9BW**

### **Present – Councillors:**

Daisy Khepar  
Dave Lister  
Trish Monks (Chair)  
Alex Worrall

### **In attendance:**

Jo Shaw, Town Clerk and Cllr Brian Blewett, HDC

### **C5384 APOLOGIES FOR ABSENCE**

Apologies for absence were received from Cllrs Bob Harward, Terry Hunt and Sara Usher.

### **C5385 DECLARATIONS OF INTEREST**

There were no declarations of interest.

### **C5386 COUNCILLORS QUESTIONS**

There were no Councillors questions.

### **C5387 DEMOCRATIC FIFTEEN MINUTES**

There were no items for discussion.

### **C5388 MINUTES OF THE LAST MEETING**

#### **a) To Approve the Minutes of the Last Meeting**

The minutes of the meeting held on 19<sup>th</sup> February 2024, were confirmed as a true record and duly signed.

#### **b) Matters Arising**

There were no matters arising from the minutes of the meeting held on 19<sup>th</sup> February 2024.

### **C5389 STAFFING COMMITTEE**

**RESOLVED** that in addition to the Chair of Staffing Committee, Cllr Sara Usher, the following should also be members of the Staffing Committee; Cllrs Trish Monks, Alex Worrall and Daisy Khepar.

### **C5390 REPORT OF THE CHAIR OF THE COUNCIL**

The Chair offered heartfelt thanks to Cllr Brian Blewett, who had resigned from the Council after an incredible 41 years of service, whose knowledge of historical information will be missed.

### **C5391 REPORTS FROM REPRESENTATIVES ON OUTSIDE AND OTHER BODIES**

There were no reports from representatives.

**C5392 DISTRICT & COUNTY REPORTS**

**Cllr Brian Blewett, Hart District Council**

Cllr Blewett reported that the Hart DC Council Tax increase equated to a 4.8% increase and that a balanced budget with no reduction in service was planned.

**C5393 TO RECEIVE AND CONSIDER REPORTS, COMMITTEE MINUTES AND RECOMMENDATIONS FROM OTHER COMMITTEES AND WORKING GROUPS**

Councillors received the following minutes:

- The Minutes of the Planning & Payments Committee Meeting held on 19<sup>th</sup> February 2024 were received.

**C5394 FINANCE 2023/24**

**1. Detailed Income and Expenditure Reports 29/02/2024**

Councillors noted the contents of the I&E Report for the period ended 29<sup>th</sup> February 2024.

**2. Bank Reconciliation 29/02/2024**

- a) Councillors noted the contents of the Rialtas bank reconciliation report for the period ended 29<sup>th</sup> February and

**RESOLVED** that the Chair sign the reconciled bank statements

- b) The Town Clerk reported that three Lloyds bank accounts had been amalgamated and that the two unused accounts would be closed following completion and submission of the appropriate paperwork.

- c) Following discussion, Councillors **RESOLVED** that the Town Clerk seek further information on the 95 Day Business Notice Account from Hampshire Trust Bank.

**3. Annual Insurance**

- a) Fleet Insurance – The Town Clerk reported that renewal terms from ERS via WPS Hallam were £1,367.80, a small increase on last year and Councillors **RESOLVED** to renew the Fleet Insurance with ERS via WPS Hallam for 2024/25.

- b) Council Insurance due 15<sup>th</sup> April 2024 – quotes were outstanding for Council Insurance and it was

**RESOLVED** to delegate authority to the Town Clerk to renew the Council Insurance taking into account best value principles and report to the next meeting of the Council.

**C5395 COMMUNITY EMERGENCY PLAN**

Following correspondence from Hart District Council in partnership with Hampshire County Council’s Emergency Planning and Resilience Team, Councillors considered the implementation of a Community Emergency Plan. The template provided considered risks, assets and vulnerabilities within the parish and reviewed the support that the Council could provide in an emergency.

**RESOLVED** that this item be placed on a future agenda for further consideration.

Signed Chair .....

**C5396 INFORMATION ITEMS**

**1. Estates Report February 2024**

The Town Clerk provided a brief verbal report on work carried out over the last two months.

**2. Blackwater Buzz**

Councillors noted the content of the article submitted by the Town Clerk for the April 2024 edition of the Blackwater Buzz.

**C5397 OTHER BUSINESS – NOT FOR DECISION**

There was no further business for discussion.

**C5398 EXCLUSION OF THE PUBLIC & PRESS**

**RESOLVED** that, in view of the confidential nature of the business to be transacted, it was advised that the public and press were temporarily excluded and asked to withdraw for remaining items on the Agenda.

**C5399 CONFIDENTIAL MINUTES**

**C5400 MATTERS ARISING**

**C5401 FRIMLEY PHOENIX CRICKET CLUB**

**C5402 BLACKWATER CENTRE**

**C5403 OTHER CONFIDENTIAL BUSINESS - NOT FOR DECISION**

The meeting ended at 9.07pm

Signed Chair .....