



NOTICE OF COUNCIL MEETING

**Meeting of the Town Council
Monday 20th November 2023 immediately following the
Planning & Payments Committee Meeting
Council Chamber, Memorial Hall, Hawley Green GU17 9BW**

Councillors are hereby summoned to attend the following meeting.
Please inform the Clerk if you are unable to attend.

This is a meeting in public. If you would like to join and have any special requirements eg. access or a copy of the agenda in another format, eg. large print, please contact us.

Agendas and minutes are available at www.blackwaterandhawleytowncouncil.gov.uk

J Shaw

Jo Shaw

Town Clerk

15th November 2023

AGENDA

- 1. APOLOGIES FOR ABSENCE**
To receive any apologies for absence from the meeting
- 2. DECLARATIONS OF INTEREST**
To receive declarations of interest for any item on the agenda
- 3. COUNCILLORS QUESTIONS**
To receive questions from Town Councillors (prior notification preferred).
- 4. DEMOCRATIC FIFTEEN MINUTES**
To allow members of the public to speak or ask questions, with priority given to items on the agenda. To receive comments submitted to the Town Clerk prior to the meeting (not exceeding 15 minutes).
- 5. MINUTES OF THE LAST MEETING**
 - 5.1 To Approve the Minutes of the Last Meeting**
To consider the minutes of the meetings held on 16th October 2023 and to authorise their signing as a true and correct record. **Appendix A**
 - 5.2 Matters Arising**
To discuss any matters arising from the meetings of 16th October 2023 not discussed elsewhere on this Agenda.
- 6. REPORT OF THE CHAIR OF THE COUNCIL**
- 7. REPORTS FROM REPRESENTATIVES ON OUTSIDE AND OTHER BODIES**
To receive reports from representatives on outside and other bodies.
- 8. DISTRICT & COUNTY REPORTS**

9. TO RECEIVE AND CONSIDER REPORTS COMMITTEE MINUTES & RECOMMENDATIONS FROM OTHER COMMITTEES & WORKING GROUPS

- Planning & Payments Committee Meeting held on 16th October 2023
- Planning & Payments Committee Meeting held on 6th November 2023

10. FINANCE 2023/24

10.1 Detailed Income and Expenditure Reports 30/10/2023

To note the contents of I&E report for period ended 30th October 2023.

Appendix B1, Appendix B2

10.2 Bank – Cash and Investment Reconciliation as at 30/10/2023

To note the contents of bank reconciliation report 30th October 2023.

Appendix C

11. INFORMATION ITEMS

11.1 Town Clerk's Estates Report **Appendix D**

12. OTHER BUSINESS – NOT FOR DECISION

13. EXCLUSION OF THE PUBLIC & PRESS

To RESOLVE that, in view of the confidential nature of the business about to be transacted, it is advisable that the public and press are temporarily excluded and are asked to withdraw for remaining items on the Agenda.

14. CONFIDENTIAL MINUTES

To consider the confidential minutes of the Town Council meeting held on 16th October 2023 and, if appropriate, to authorise their signing as a true and correct record.

15. MATTERS ARISING

To discuss any matters arising from the confidential minutes of 16th October 2023 not discussed elsewhere on this Agenda.

16. BLACKWATER CENTRE

16.1 Councillors to review and agree Draft Heads of Terms for Blackwater Centre

16.2 Councillors to note work completed in preparation for leasing Blackwater Centre

17. UK SHARED PROSPERITY FUND

Councillors to note and agree projects requested for funding under the UK Shared Prosperity Fund:

1. Cupboard
2. Kitchen
3. Accessible Ramp
4. Accessible paths and patio to rear of Leisure Centre

Councillors should note that there will be a requirement for the Council to enter a tender process for Projects 3. And 4.

18. STAFFING UPDATE

19. OTHER CONFIDENTIAL BUSINESS – NOT FOR DECISION