

Blackwater and Hawley Town Council, Council Offices, Blackwater Centre,
12-14 London Road, Blackwater, GU17 9AA
Tel: (01276) 33050
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Dear Councillors,

15th July 2020

In accordance with the Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020 this meeting is to be held virtually.

Members of the public remain welcome to attend the meeting which will be held using the Zoom conferencing platform. To obtain the login details please email enquiries@blackwaterandhawleytowncouncil.gov.uk by 4pm on Monday 20th July 2020.

You are hereby summoned to attend a **MEETING** of **Blackwater and Hawley Town Council** to be held as a **VIRTUAL MEETING** on Monday 20th July 2020 immediately following the Planning and Payments Committee Meeting for the purpose of considering and resolving upon the subjects and matters set out in the Agenda below.

Yours sincerely

Jo Shaw
Town Clerk

AGENDA

- 1. Apologies for Absence**
- 2. Declarations of Councillor Interests**
- 3. Report of the Chair of the Council**
- 4. Councillor questions**
- 5. Democratic Fifteen Minutes**
To allow members of the public to speak or ask questions, with priority given to items on the agenda.
- 6. Minutes**
To consider the minutes of the meeting of the Town Council meeting held on 8th June 2020 and, if appropriate, to authorise their signing as a true and correct record.
- 7. Matters Arising**
To discuss any matters arising from the meeting of 8th June 2020 not discussed elsewhere on this Agenda.
- 8. To Receive Minutes of Committees and Sub Committees**
 - a) Planning & Payments Committee Meeting held on 8th June 2020
 - b) Planning & Payments Committee Meeting held on 29th June 2020
- 9. To Receive Reports from Outside Bodies**

- 10. Yelabus**
To receive a presentation from a representative of Yelabus in support of their request for a grant towards the cost of providing this service and to make a decision on that request.
- 11. To receive and approve the AGAR - Annual Governance and Accountability Return 2019/20**
- a) To confirm and agree the treatment of the COIF Charities Investment Fund income in the amount of £440 on the AGAR Return.
 - b) To complete and approve by resolution Part 1 Annual Governance Statement of the Return
 - c) To approve by resolution and sign Part 2 Accounting Statements of the Return
- 12. Finance 2020/21**
- a) Hart District Council funding available to Parish and Town Councils during and following the Covid-19 pandemic
 - b) Report on the potential impact of Covid-19 on Council finances for 2020/21 (to follow)
 - c) Report on expenditure to end June 2020 (to follow)
 - d) Suggested update to Pricing Structure (to follow)
- 13. Estates Report**
Councillors to consider the contents of a written report (to follow) on the current status of all Town Council facilities.
- 14. Other Business – not for decision**
- 15. Exclusion of the Public & Press**
In view of the confidential nature of the business to be transacted it is proposed that the press and public be excluded for the rest of the meeting.
- 16. Confidential Minutes**
To consider the confidential minutes of the meeting of the Town Council meeting held on 8th June 2020 and, if appropriate, to authorise their signing as a true and correct record.
- 17. Staffing Update**
- a) The Town Clerk will provide an update on current and future staffing including Furloughed Staff
 - b) The Appeals Panel to provide an update in connection with the Grievance Appeal
- 18. DASH Lease – Youth Suite**
The Town Clerk to provide a verbal report on the current status of the Draft Deed of surrender and TR1 document transferring responsibility for the Youth Suite/DASH building from Leonard Cheshire to the Town Council.