



NOTICE OF COUNCIL MEETING

TOWN COUNCIL

**Monday 21st October 2024 immediately following the
Planning & Payments Committee Meeting
Council Chamber, Memorial Hall, Hawley Green GU17 9BW**

Councillors are hereby summoned to attend the following meeting.
Please inform the Clerk if you are unable to attend.

This is a meeting in public. If you would like to join and have any special requirements eg. access or a copy of the agenda in another format, eg. large print, please contact us.

Agendas and minutes are available at www.blackwaterandhawleytowncouncil.gov.uk

J Shaw

Town Clerk

15th October 2024

AGENDA

1. APOLOGIES FOR ABSENCE

To receive any apologies for absence from the meeting

2. DECLARATIONS OF INTEREST

To receive declarations of interest for any item on the agenda

3. COUNCILLORS QUESTIONS

To receive questions from Town Councillors (prior notification preferred).

4. DEMOCRATIC FIFTEEN MINUTES

To allow members of the public to speak or ask questions, with priority given to items on the agenda. To receive comments submitted to the Town Clerk prior to the meeting (not exceeding 15 minutes).

5. MINUTES OF THE LAST MEETING

5.1 To Approve the Minutes of the Last Meeting

To consider the minutes of the meeting held on 16th September 2024 and to authorise their signing as a true and correct record. **Appendix A**

5.2 Matters Arising

To discuss any matters arising from the meeting held on 16th September 2024 not discussed elsewhere on this Agenda.

6. REPORT OF THE CHAIR OF THE COUNCIL

7. REPORTS FROM REPRESENTATIVES ON OUTSIDE AND OTHER BODIES

To receive reports from representatives on outside and other bodies.

8. DISTRICT & COUNTY REPORTS

9. TO RECEIVE AND CONSIDER REPORTS COMMITTEE MINUTES & RECOMMENDATIONS FROM OTHER COMMITTEES & WORKING GROUPS

- Planning & Payments Committee Meeting held on 16th September
- Planning & Payments Committee Meeting held on 7th October
- Staffing Committee Meeting held on 7th October

10. FINANCE

10.1 Detailed Income and Expenditure Reports 30/09/2024

To note the contents of I&E report for period ended 30th September 2024. **Appendix B1, Appendix B2**

10.2 Bank Reconciliation 30/09/2024

To note the contents of Rialtas bank reconciliation report and sign Bank Statements at 30th September 2024. **Appendix C**

10.4 Projects 2025/26

Councillors to consider projects for inclusion into the draft budget 2025/26.

11. TOWN PLAN

Councillors to consider a format and items for inclusion into a draft Town Plan.

12. UNAUTHORISED ENCAMPMENTS ON TOWN COUNCIL LAND

Councillors to note the contents of a Hart DC Briefing Note containing guidance on the options available to town and parish councils when dealing with unauthorised encampments on council land. **Appendix D**

13. CEMETERY TREE/HEDGE PLANTING PLAN

Following removal of the leylandii trees, Councillors to consider options/actions for replacement hedging at Hawley Cemetery.

14. A30 TESCO FLOWER BED

Councillors to consider the future of the flower bed outside Tesco A30.

15. MEETING DATES 2025

Councillors to consider draft meeting dates for 2025. **Appendix E**

16. INFORMATION ITEMS

16.1 Estates Report October 2024 **Appendix F**

16.2 Buzz Article October and November 2024 **Appendix G, Appendix H**

16.3 Hawley Remembrance Service – Sunday 10th November from 10.15am

17. OTHER BUSINESS – NOT FOR DECISION

18. EXCLUSION OF THE PUBLIC & PRESS

To RESOLVE that, in view of the confidential nature of the business about to be transacted, it is advisable that the public and press are temporarily excluded and are asked to withdraw for remaining items on the Agenda.

19. CONFIDENTIAL MINUTES

To consider the confidential minutes of the Town Council meeting held on 16th September 2024 and, if appropriate, to authorise their signing as a true and correct record.

20. MATTERS ARISING

To discuss any matters arising from the confidential minutes of 16th September 2024 not discussed elsewhere on this Agenda.

21. BLACKWATER CENTRE

22. OTHER CONFIDENTIAL BUSINESS – NOT FOR DECISION