

Blackwater and Hawley Town Council, Council Offices, Blackwater Centre,  
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Dear Councillors,

20<sup>th</sup> October 2020

In accordance with the Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020 this meeting is to be held virtually.

Members of the public remain welcome to attend the meeting which will be held using the Zoom conferencing platform. To obtain the login details please email [enquiries@blackwaterandhawleytowncouncil.gov.uk](mailto:enquiries@blackwaterandhawleytowncouncil.gov.uk) by 4pm on Monday 26<sup>th</sup> October 2020.

You are hereby summoned to attend the **FINANCE COMMITTEE MEETING** of **Blackwater and Hawley Town Council** to be held as a **VIRTUAL MEETING** on Monday 26<sup>th</sup> October 2020, immediately following the Planning and Payments Committee for the purpose of considering and resolving upon the subjects and matters set out in the Agenda below.

Yours sincerely

*Jo Shaw*  
Town Clerk

## AGENDA

- 1. Apologies for Absence**
- 2. Declarations of Councillor Interests**
- 3. Democratic Fifteen Minutes** – public representation.
- 4. Minutes**  
To consider the minutes of the meeting of the Finance Committee held on 13<sup>th</sup> January 2020 and, if appropriate, to authorise their signing as a true and correct record.
- 5. Matters Arising**  
To discuss any matters arising from the meeting of 13<sup>th</sup> January 2020 not discussed elsewhere on this Agenda.
- 6. Financial Reports**  
To receive Financial Summary Reports up to 30<sup>th</sup> September 2020 for consideration and discussion.
- 7. Town Clerk's Report**
- 9. Other business** - not for decision.